

**MINUTES OF THE  
BUILDINGS & GROUNDS COMMITTEE MEETING  
August 7, 2006**

**Members Present:** Chairman Jim Sharon; Doug Hall; Paul Dean; and Scott Holewinski.

**Members Excused:** Charles Wickman.

**Others Present:** Curt Krouze, Buildings & Grounds Director; and LuAnn Brunette, Buildings & Grounds Leadperson.

**CALL TO ORDER**

Chairman Sharon called the meeting to order at approximately 10:00 a.m. in Committee Room #1 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law and accommodations would be made for qualified individuals pursuant to the Americans with Disabilities Act.

**APPROVE AGENDA/APPROVE MINUTES OF PREVIOUS MEETING(S)**

Motion to approve the agenda by Dean/Holewinski. All aye on voice vote.  
Motion to approve the committee meeting minutes of July 24, 2006, with no additions, deletions or corrections by Hall/Dean. All aye on voice vote, with the exception of Supervisor Holewinski, who abstained.

**DISCUSS/TAKE ACTION ON PURCHASE OF CHAIRS FOR STUDENT PARTICIPANTS USE IN COUNTY BOARDROOM**

Krouze noted that as requested at the last meeting, he obtained pricing on chairs with a writing surface for possible use by the students, if they could be located slightly behind their county board mentor. He stated that the model he thought best suited to this application has rollers to prevent wear on the carpeted floor, and compress to allow for stacking. Krouze stated that since these chairs are mobile, they could be used in other areas. Krouze stated that the total investment would be less than \$800.

Discussion followed with regard to the cost and possible funding, as well as notation by various committee members that currently only two of the seventy-two counties in the state allow student participants.

Supervisor Holewinski noted that student participants would likely not come back to serve on the board here in the county at any time in the near future. He stated that he would not support the purchase until the county board approves the program with the funding for the purchase.

Motion by Holewinski to forward onto county board that the total cost for chairs for student participants would be \$786, and that this should be included in the fiscal impact statement to accompany the resolution to allow student participation. Second by Hall. All aye on voice vote.

#### **REPORT ON EXTERIOR LIGHTING AT LAW ENFORCEMENT CENTER**

Krouze provided committee members with a chart showing the fixtures located at the law enforcement center, along with the current rate to run the exterior lights. He projected that the total cost to run the exterior lighting for an average of twelve hours per day would be less than \$2200 per year. He stated that this comes to about 3% of the total use of electricity at the law enforcement center. Krouze stated that the air handlers and air conditioning create a much heavier electrical load than does lighting.

#### **NON BUDGETED ITEM REQUESTS**

##### **REQUEST OF HEALTH DEPARTMENT-VACCINE REFRIGERATOR**

Krouze provided committee members with a request from the Health Department for a certified vaccine refrigerator, for which they have grant funds to cover the cost of approximately \$5193. He stated that they would lose the grant dollars if this is not purchased this month, and noted that the department has struggled with the need of a certified vaccine refrigerator for several years. Motion by Holewinski/Hall to purchase the vaccine refrigerator with the cost to be covered by grant funds. All aye on voice vote.

#### **BILLS, VOUCHERS, LINE ITEM TRANSFERS, BLANKET PURCHASE ORDERS**

Krouze presented bills and vouchers for committee review. A list of blanket purchase orders paid since the previous meeting was mailed to committee members in their agenda packets. Motion to approve payment of the bills and blanket purchase orders by Holewinski/Hall. All aye on voice vote.

#### **SCHEDULE NEXT MEETING DATE**

Chairman Sharon noted that the next meeting would be Monday, August 21, 2006 at 10:00 a.m.

Supervisor Holewinski noted that he would not be at the August 21, 2006 meeting, nor the September 25, 2006 meeting.

#### **PUBLIC COMMENT**

There was no public comment.

#### **ITEMS FOR NEXT AGENDA**

Chairman Sharon said that items should be added as they arise.

**ADJOURNMENT**

The meeting adjourned by a motion of Hall/Holewinski. The time was approximately 10:30 a.m. All aye on voice vote.

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Jim Sharon,  
Chairman

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LuAnn Brunette,  
Committee Secretary